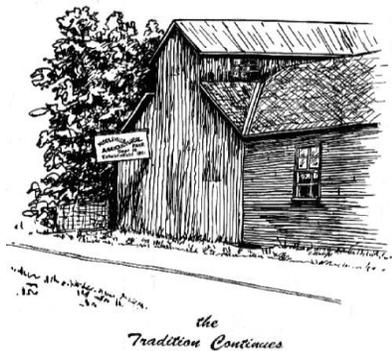


**MIDDLEVILLE**

**AGRICULTURAL**

**SOCIETY**

**Established in 1851**



**MIDDLEVILLE AGRICULTURAL SOCIETY  
MAIN HALL and GROUNDS RENTAL AGREEMENT**

**The Middleville Agricultural Society, herein known as MAS, hereby rents its' Main Hall and Grounds to**

**Lessee Organization :** \_\_\_\_\_

**Lessee Contact Name:** \_\_\_\_\_

**Address :** \_\_\_\_\_

**Phone :** \_\_\_\_\_ **Email :** \_\_\_\_\_

**Purpose / Type of Event :** \_\_\_\_\_

**Licensed :** \_\_\_\_\_ **Non-Alcoholic :** \_\_\_\_\_

**Date of Event :** \_\_\_\_\_ **Time: from** \_\_\_\_\_ **to** \_\_\_\_\_

**Date of Event :** \_\_\_\_\_ **Time: from** \_\_\_\_\_ **to** \_\_\_\_\_

**Rates:**

\$250.00 Rental fee for Main Hall and Grounds per day x \_\_\_\_\_ number of days = \_\_\_\_\_

\$200.00 Damage Deposit per event = \_\_\_\_\_

\$xxxxx Plus applicable taxes = \_\_\_\_\_

for a total fee of = \_\_\_\_\_

The Damage Deposit will be refunded within 1 week following your event, provided upon inspection that all conditions have been met, and that no damages were incurred.

The Lessee agrees to maintain the Hall and Grounds in the same condition as it/they were provided to the Lessee. The Lessee is responsible for any damages to the Hall or Grounds while they are in their care, custody and control.

In addition, the Lessee agrees to provide Special Event Liability Insurance coverage for public liability, personal property damage and personal injury, including appurtenances to the premises (grounds), for a

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minimum of two million dollars (\$2,000,000.00). The insurance certificate showing the Middleville Agricultural Society as an additional insured while the Hall is in the Lessee's possession.

The Lessee agrees that they will indemnify and hold harmless, the Middleville Agricultural Society and its Directors in respect of any and all actions, suits or proceedings by the Lessee, liability, loss or other damage, causes of actions, claims or demands which may be brought against the Middleville Agricultural Society and its Directors whether jointly or severally, by or on behalf of any persons in any way arising out of the renting of the Hall and adjacent Grounds.

The Middleville Agricultural Society is not responsible for personal injury or damage or for the loss of personal items or equipment of the Lessee or anyone attending on the invitation of the Lessee.

A copy of the insurance certificate must be provided to MAS prior to 48 hours before the event. If the insurance certificate is not delivered to MAS, we reserve the authorization to cancel the event with notification from MAS to the Lessee. MAS reserves the right to terminate this contract at any time.

**AGREEMENT:** We have read the Rules and Responsibilities of the Middleville Agricultural Society pertaining to this rental permit, and we agree to observe them. Failure to comply with the rules and responsibilities will result in the forfeiture of the security deposit. We further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage arising from our occupancy.

**Agreed to on** \_\_\_\_\_ **(date) by:**

**On behalf of the Middleville Agricultural Society:**

\_\_\_\_\_ **Signature**

\_\_\_\_\_ **Printed**

**By Lessee :**

\_\_\_\_\_ **Signature**

\_\_\_\_\_ **Printed**

**Payment Received from :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Payment due minimum of 30 days prior to the event.  
Payment to be made payable to the Middleville Agricultural Society.  
A \$45.00 fee will be charged for NSF cheques.**

**Extra agreed to conditions:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MIDDLEVILLE AGRICULTURAL SOCIETY RENTAL AGREEMENT – RULES and RESPONSIBILITIES**

**The Middleville Agricultural Society, herein known as MAS.**

1. 30 days notice of cancellation is required. No refunds will be paid after 30 days prior to an event, as your agreement to rent on the specified date may cause the loss of additional bookings or business.
2. All of our facilities are non-smoking. Smoking is permitted outdoors a minimum of 9 meters/ 30 feet away from entrance/exit doors. No unauthorized alcohol/drugs shall be permitted in the hall or on the premises.
3. The consumption and sale of alcohol may be permitted at the MAS Hall only during the hours specified, provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario. A copy of the Special Occasion Permit (SOP) shall be provided to MAS prior to the event. The permit for the event must be posted at the bar. The Renter will provide all supplies and staff necessary to operate the bar at the event.
4. Our Main Hall facility has a maximum capacity of 120 people as governed by the Fire and Liquor License Act Regulations. This must be adhered to and enforced by the Lessee. All exit doors shall remain unblocked at all times.
5. Use of confetti/sprinkles inside the hall is prohibited. The cleaning/damage deposit could be forfeited.
6. Kitchen facilities are available for use. If the kitchen is used, they shall be left clean and tidy. All dishes, pans, coffee pots shall be cleaned and returned to its place. All tables wiped clean. All kitchen supplies are to be provided by the Lessee.
7. The Lessee renting the facilities are responsible for the pickup and bagging of all garbage generated by their activity. Recyclables are to be bagged separately.
8. Temporary decorations may be displayed in the Hall during the event provided each can be removed without any marks or damage to the hall.
9. MAS accepts no responsibility for any items left in the hall by the renting party, their organization members or function attendees.
10. No existing hall contents, wall decorations, kitchen supplies, tables, chairs, etc shall be removed from the hall without prior approval from MAS.

**Acknowledge here (initial) \_\_\_\_\_**

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11. Prior to leaving the building, the Lessee shall check that all water taps and lights are turned off. Check the stoves/ovens are turned off. Check that all doors and windows are closed and that the building is secured.
12. In the event of a problem with the facility, (eg. Water not running, electrical problem, etc) .... Immediately notify the Hall Custodian who has the authority to take immediate action. The contact name and phone number will be posted in the hall.
13. No exposed candles shall be used. There are no open flames, frying or campfires allowed on/at these facilities.
14. Any damage to the grounds resulting from a deliberate act, will cause the Lessee to reimburse the cost of repairing any damages.
15. If alcohol is to be served please make sure that the insurance policy includes Host Liquor Liability coverage to protect you against alcohol-related accidents, as you are ultimately liable for the safety of your guests.  
Established caterers and/or outside vendors, companies, and/or institutions may use their own license and insurance. Proof of their Certificate of Insurance and Catering License MUST be provided to MAS 48 hours in advance of the event date, naming the Middleville Agricultural Society as stated in this agreement.
16. All merchandise and/or equipment delivered to the rental facility shall be left at the Lessee's risk.
17. If portable toilets are required, they will be arranged for and paid for by the Lessee separate from this contract.
18. The Lessee and MAS representative will conduct an inspection of the facility and equipment prior to the event and identify any damages or conditions present. The Lessee and the MAS representative will conduct a second inspection following the event to identify any damages to the facility and equipment arising from the Lessee's event.
19. The Lessee will restrict the use of the facility to the purpose stated on page 1 of this agreement, (Purpose/Type of Event), and not permit the use of the facility for any other purpose without the prior, express and written consent of the MAS representative.

**Acknowledge here (initial) \_\_\_\_\_**

Postal Mail      Middleville Agricultural Society      4189 Wolf Grove Road      Lanark, Ont., K0G 1K0  
Email              Middlevillefair1867@gmail.com